



# National Radiological Emergency Preparedness Conference, Inc.

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[www.nationalrep.org](http://www.nationalrep.org)

## Meet Us In Chicago!!!

January 19, 2010

Dear Colleagues:

Chicago is where it all started in 1990, and in 2010, we are coming back to Chicago to celebrate the 20<sup>th</sup> Anniversary of the National Radiological Emergency Preparedness Conference. It is our great pleasure to invite your company to be an exhibitor at this Conference to be held at the recently renovated historic Drake, 140 East Walton Place, Chicago, Illinois 60611-1501 (<http://www.thedrakehotel.com/>). The dates for this conference are **March 29 – April 1, 2010**.

The Conference is designed to share information among personnel from state and local agencies along with federal agencies including DHS/FEMA, NRC, DOE, FDA, EPA, USDA, nuclear power utilities and others. This year we expect close to 500 attendees including internationals.

We appreciate the support shown by so many exhibitors over the past years and hope that the same will hold true for this year's conference as well. Based on the rooms provided for vendors by the hotel, we are offering two choices this year: one room will provide a limited number of premium booths (8'x11'), and a second room will provide 6'x3' tables for vendor exhibits. Vendor registration fee is \$1200 for premium booths, and \$800 for the tables, and must be provided with the vendor registration. The premium booths will be assigned on a "first come first serve" basis with the paid registration. **Purchase Orders (PO) will not be accepted after February 28, 2010.** The vendor registration fee provides registration for one person and booth or table space depending on your stated choice. For each additional person, the registration fee is: USD350.00 per person through March 26, 2010, and USD450.00 during the onsite registration. Payment is expected with registration. **Credit card payments should be made immediately as you register;** however, **if you choose to pay with checks or POs**, then during online registration, the Treasurer will be automatically notified of your method of payment. The fee does not include lodging, transportation, materials shipping/ handling/ storage or other house costs.

Refreshments for breaks will be set up to enhance visitation of the exhibit area. As an additional incentive for attendees to view your individual exhibit, each person will receive a punch card printed with all vendor names on it. Attendees will visit each exhibit and have their cards punched. Prize drawings of completed cards will be held during the conference. We ask that each vendor provide one item (prize of value between \$50 and \$100) for these drawings. Vendor registration will close on March 15, 2010, in order to allow time for card printing. Vendor registration, as well as hotel, airport, ground transportation, and parking information are posted on our web at [www.nationalrep.org](http://www.nationalrep.org).

VENDOR SHIPPING INSTRUCTIONS will be posted on our web shortly. The Drake Hotel has limited space for direct shipping and storage plus additional handling fees itemized on the HOTEL SERVICE REQUEST FORM posted on our web. The Conference has contracted an exhibitor company to assist with the handling of shipped materials. Please check our web often for updates.

To request electrical, telephone, internet services, you need to complete and send to the hotel the HOTEL SERVICE REQUEST FORM posted on our web. The Hotel itself handles all services (not an outside contractor). The prices are listed on the form along with the details of payment and returning procedures. **Booth set-up can begin no earlier than 10 a.m. on Monday, March 29.** At the conclusion of the conference, **your exhibits and related equipment need to be removed by 12 noon on Thursday, April 1.**

We look forward to a very successful conference in 2010, and invite you to be a part of it. If you have questions, please contact me.

Please make arrangements **NOW to Meet Us In Chicago!**

*Patrick Mulligan*

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